

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Norman Cannady
 Job title Tax Assessor Employee SS # 1146
 Effective Date 03/01/2020

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: _____ new position or replacement if so, whom? _____
 Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ \$12,631.25

Termination

- Death
- Dismissed
- Resigned
- Retired

Per Board Schedule and Statute

Documentation Attached

Approval of Elected Official or Department Head

Printed Name _____ Signature _____ Date _____

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Collector Employee Name Kay Pace
 Job title Tax Collector Employee SS # 3771
 Effective Date 03/01/2020

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: _____ new position or replacement if so, whom? _____
 Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ \$2,845.31 *

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

** 25% of \$11,381.25 as PERS retired
 per Board Schedule and Statute*

Approval of Elected Official or Department Head

Printed Name _____ Signature _____ Date _____

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Administrative paperwork

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